

SASLPA Member's Request for Action/Information

1. Briefly describe issue/concerns/question:
2. Give background information:
3. Describe how you have handled this concern/issue/question in the past:
4. Do you know of anything else that has been done to address this concern/issue/question?
5. Outline how you feel this concern/issue/question should be resolved:
6. What would you be willing to do to see this issue resolved?
7. I would like Council to address this issue at the next Council meeting ____
I would like to present this issue to Council in person ____
This is a request for information; I request a response from any member of Council ____

Name: _____ Date: _____

Address: _____ Phone: _____ E-mail: _____

Instructions for completing your SASLPA Member's Request for Action/Information Form

1. Complete in as much detail as you can.
2. E-mail form to SASLPA at sasipa@sasktel.net or
Fax form to SASLPA office at 757-3986; or
Send form to SASLPA office at:
11 – 2010 – 7th Avenue
Regina, SK
S4R 1C2
3. You can expect to receive a written (or electronic) confirmation of receipt of your submission from the SASLPA office within two weeks.
4. You can expect to receive a written response from Council within two weeks following their next Council meeting.
5. If you are not satisfied with this response you may wish to request to present this issue at an upcoming Council meeting, present a motion at an AGM or petition for a special meeting (see bylaws).
6. If you have followed the above steps and are still unsatisfied with the response you may wish to go through the appeals process (see bylaws).
7. Remember **Council is not SASLPA - each one of us is SASLPA**. As such we have a responsibility to try to resolve issues without putting individuals or groups within the Association against each other.

Give careful thought to issues you are raising and be prepared to work toward solutions. The volunteers who make up SASLPA Council each year are there to hear requests of the members but they must work within the Act and Bylaws and do the best they can to move the Association forward in good faith.